

**CITY OF SANTA BARBARA
AIRPORT COMMISSION**

Lease Review Subcommittee

M I N U T E S

CALL TO ORDER

The Lease Review Subcommittee meeting on Thursday, February 2, 2012, was called to order at 11:10 a.m. in the Airport Administration Conference Room at 601 Firestone Road, Santa Barbara, CA.

ROLL CALL

Airport Commissioners : **Patricia Griffin**
 Bruce Miller

Absent : **Chris Colbert**

Staff: **Karen Ramsdell**, Airport Director
 Hazel Johns, Assistant Airport Director
 Tracy Lincoln, Operations Manager
 Rebecca Fribley, Sr. Property Management Specialist

PUBLIC COMMENT

1. No one wished to speak.

NOTICES

2. That on Tuesday, January 31, at 5 p.m. , the Airport Commission Secretary duly posted this agenda on the bulletin board at the Airport Administration office.

DISCUSSION AND ITEMS

AIRPORT RENTAL RATES:

3. SUBJECT: HAMMOCK, ARNOLD, SMITH & CO. APPRAISAL

RECOMMENDATION: That the Lease Review Subcommittee receive an oral report on the November 2011 appraisal of Airport buildings and land prepared by Jim Hammock, of Hammock, Arnold, Smith & Co.

ACTION: Received report.

DELINQUENT RENT REPORT:

4. SUBJECT: STRATMAN AERO SERVICE, INC.

RECOMMENDATION: The Lease Review Subcommittee receive a progress report regarding negotiations with Stratman Aero Service, Inc. concerning past due percentage rent.

ACTION: Received progress report.

5. SUBJECT: WOOLEVER TIRE SERVICE, INC.

RECOMMENDATION: The Lease Review Subcommittee receive a progress report regarding negotiations with Woolever Tire Service, Inc. concerning past due delinquent rent.

ACTION: Received progress report.

LEASE AGREEMENTS – New Tenants

6. SUBJECT: LEASE AGREEMENT – THE BERRY MAN, INC.

RECOMMENDATION: That the Lease Review Subcommittee review and comment on a proposed month-to-month Lease Agreement with The Berry Man, Inc., a California Corporation, for 3,984 square feet of land at 90-A Frederick Lopez Road, at the Santa Barbara Airport, effective March 1, 2012, for a monthly rental of \$584, exclusive of utilities.

7. SUBJECT: LEASE AGREEMENT – MARK CRANE TREE AND ARBORIST SERVICES

RECOMMENDATION: That the Lease Review Subcommittee review and comment on a proposed month-to-month Lease Agreement with Mark Crane Tree and Arborist Services, a Sole Proprietorship, for 5,159 square feet of land at 115 Frederick Lopez Road, at the Santa Barbara Airport, effective February 1, 2012, for a monthly rental of \$774.

8. SUBJECT: 6100 HOLLISTER AVENUE

RECOMMENDATION: That the Lease Review Subcommittee receive a progress report on conceptual layout and building design for 6100 Hollister Avenue.

ACTION: Received report.

ADJOURNMENT 12:08 p.m.

Hazel Johns, Assistant Airport Director